

ANNUAL WORK PROGRAMME – LOCAL PENSION BOARD

SUBJECT	AUTHOR(S)	2018				2019				COMMENTS
		Mar 2018	July 2018	Sept 2018	Dec 2018	Mar 2019	July 2019	Sept 2019	Dec 2019	
Annual reports – submission / deadline dates		X								
Feedback on Auto-Enrolments / Opt-outs		X								
Injury Awards		X								
SLA / Shared Service Agreement						X				
CPC / Pension implications		X								
Feedback from Annual Benefits Statement Exercise			X							
Annual Report (to Scheme Manager)			X	X					X	
TPR Public Service Governance and Administration Survey		X								
Annual Data Quality Review / Data Improvement Plans										
GDPR Regulations – implications			X							

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		Mar 2018	July 2018	Sept 2018	Dec 2018	Mar 2019	July 2019	Sept 2019	Dec 2019	
GMP Reconciliation (HMRC)										
STANDING ITEMS										
Work Programme		X	X	X		X	X		X	Standing Item
Communications (including ABS issues)		X	X	X		X	X		X	Standing item (includes Annual Benefits Statement issues)
National Scheme Advisory Board – Update		X	X	X		X	X		X	Standing item
Pensions Issues/ Workload		X	X	X		X	X		X	Standing item
Learning & Development – Update		X	X	X		X	X		X	Standing item
Self-assessment – Update		X				X				Standing Item (ANNUAL)
New Regulations	-	X	X	X		X	X		X	Standing Item
Monthly Client Reports <i>To include KPIs</i>		X	X	X		X	X		X	Standing Item
Breaches		X	X	X		X	X		X	Standing item
Fraud			X							