

Scheme Advisory Board minutes: index by topic

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Administration and benchmarking committee

- Proposal: Meeting 07.09.2016
- Creation of Sub-committees for Cost Effectiveness, Local Pension Board Effectiveness, Scheme Administration: Meeting 30.11.2016
- SAB agreed to progress committees before next meeting: Meeting 06.03.2017
- Sub-committee to provide guidance to SAB to understand the value and cost of administration; to draft benchmarking guides for administration; to consider how administrators can be best supported centrally; to identify and publish best practice: Meeting 14.06.2017
- TPR requirement from September 2018 for scheme record measures for both common and scheme-specific data: Meeting 09.03.2018
- Minimum standards for SLAs and benchmarking: Meeting 09.03.2018
- Risk register: Meeting 09.03.2018
- Legislative challenge and changes: Meeting 09.03.2018
- Bids for benchmarking exercise: Meeting 20.06.2018

Board Membership

- Meeting 20.04.2016
- Meeting 26.05.2016
- Advisers and Observers: Meeting 30.11.2016
- Record of attendance to be published on khub forum: Meeting 06.03.2017
- Changes to membership: Meeting 20.06.2018
- Appointment of Legal Adviser to Board: Meeting 20.06.2018
- Bid proposals for permanent Actuarial Adviser to Board: Meeting 20.06.2018

Budget

- Meeting 20.04.2016
- Meeting 26.05.2016
- Ministerial approval given. Work commencing to levy FRAs and collect monies: Meeting 07.09.2016
- Update on budget and provision of Secretariat: Meeting 30.11.2016
- Formation of Budget Committee: Meeting 30.11.2016
- Agreement of levy 2016/2017, 2017/2018 and action to collect: Meeting 30.11.2016
- Levy being collected: Meeting 06.03.2017
- Levy has been collected from all FRAs: Meeting 14.6.2017
- Budget proposal: Meeting 01.12.2017
- Budget paper: Meeting 09.03.2018

Communications and Branding

- Discussion regarding format and content of official communications and correspondence from SAB: Meeting 30.11.2016
- Altair member self service demonstration: Meeting 01.12.2017
- ABS survey update: Meeting 01.12.2017
- SAB branding and communication guidelines: Meeting 01.12.2017
- FPS Regulations and Guidance website: Meeting 09.03.2018
- ABS production: Meeting 20.06.2018

Cost effectiveness committee

- Proposal: Meeting 07.09.2016
- Creation of Sub-committees for Cost Effectiveness, Local Pension Board Effectiveness, Scheme Administration: Meeting 30.11.2016
- SAB agreed to progress committees before next meeting: Meeting 06.03.2017
- Sub-committee to be concerned with cost of running scheme and actuarial cost of the scheme: Meeting 14.06.2017
- Draft data report on 2016 valuation assumptions: Meeting 09.03.2018

Death benefits

- Home Office update on proposed amendments in response to Brewster case (removal of requirement for nomination form): Meeting 20.06.2018
- Lack of provision within FPS 1992 for unmarried partner's survivor benefits: Meeting 20.06.2018
- Amendments relating to survivor benefits and same-sex spouses (Walker case): Meeting 20.06.2018

Firefighter Pensions Technical Working Group

- Terms of Reference: Meeting 07.09.2016
- Action summary: Meeting 30.11.2016
- Update: Meeting 01.12.2017
- Update: Meeting 20.06.2018

Funding/Valuation

- Past service costs: Meeting 26.05.2016
- Past service costs to be kept on agenda to note potential risk to breaching cost cap: Meeting 30.11.2016
- Home Office to provided further information to SAB on valuation progress and cost mechanisms: Meeting 30.11.2016
- 2016 funding valuation – Home Office to consult SAB in early summer for views on past service costs and in early autumn for setting scheme specific assumptions: Meeting 06.03.2017
- GAD paper in which Secretary of State requests view from SAB on how past service costs in respect of GAD v Milne payments, modified retained membership and refund payments should be treated for valuation purposes: Meeting 14.06.2017
- Valuation – Assumptions Report from First Actuarial: Meeting 25.09.2017
- Home Office update on valuation consultation response: Meeting 01.12.2017
- Draft data report on 2016 valuation assumptions: Meeting 09.03.2018
- Home Office update on 2016 valuation results: Meeting 20.06.2018

Governance

- TPR Presentation – results from admin and governance survey 2015: Meeting 07.09.2016
- Risk Paper – duty of Scheme Managers and LPBs under Public Service Pensions Act 2013 and compliance with Pension Regulator Code of Practice: Meeting 07.09.2016
- TPR Presentation – results from admin and governance survey 2016: Meeting 14.06.2017
- Risk register: Meeting 09.03.2018
- TPR Update on latest governance and administration survey results – link to Summary and to research report: Meeting 20.06.2018
- Transfer of data from employer to administrator, cyber security/resilience and data review: Meeting 20.06.2018
- ABS production: Meeting 20.06.2018
- Complaints and IDRPs cases: Meeting 20.06.2018
- Reporting breaches: Meeting 20.06.2018
- Addressing governance and administration issues: Meeting 20.06.2018
- Identification of scheme manager: Meeting 20.06.2018
- Two-stage IDRPs procedure to be retained for time being, subject to education and future review: Meeting 20.06.2018

Ill-health and injury awards

- Review of ill-health award (lower tier to upper tier): Meeting 20.06.2018
- Review of IQMP process, guidance and forms: Meeting 20.06.2018

Local Pension Boards

- Meeting 20.04.2016
- Managing risks: Meeting 26.05.2016
- Risk Paper – duty of Scheme Managers and LPBs under Public Service Pensions Act 2013 and compliance with Pension Regulator Code of Practice: Meeting 07.09.2016
- Advice note to LPBs regarding review of pensionable pay: Meeting 07.09.2016
- Central guidance to be provided by SAB: Meeting 30.11.2016
- Survey to record updates of LPBs: Meeting 30.11.2016
- SAB to ensure LPBs are aware of responsibilities under TPR Code of Practice 14 – to be progressed via Effectiveness of Pension Board Subcommittee: Meeting 30.11.2016
- LPB Survey Update: Meeting 09.03.2018
- Need for LPBs to engage with SAB, reference to resources available to LPBs on fps.board website: Meeting 20.06.2018
- Risk Register update: Meeting 20.06.2018

Membership

- Eligibility for membership of FPS 2015 (must meet definition of firefighter): Meeting 26.05.2016

National Insurance

- Contracted out liabilities reconciliation: Meeting 06.03.2017

Pensionable Pay

- Various issues: Meeting 26.05.2016
- Survey of FRAs: Meeting 07.09.2016
- Drafting of advice note to LPBs re review (in light of Norman v Cheshire) is carried out and implemented: Meeting 07.09.2016
- Survey and guidance to LPBs deferred until legal adviser appointed to SAB: Meeting 30.11.2016
- Concerns re pensionable pay for valuation purposes: Meeting 14.06.2017
- Pensionable pay, identified as an area of risk, can be addressed following appointment of legal adviser: Meeting 20.06.2018
- Two pension award guidance: Meeting 20.06.2018

Policies

- Meeting 20.04.2016
- Administration task deferred until appointment of SAB secretariat: Meeting 30.11.2016

Tax

- Annual allowance, transition members (examples): Meeting 26.05.2016
- 2016 tax changes – provision of tax training sessions: Meeting 30.11.2016
- Voluntary Scheme Pays – options for introduction Voluntary Scheme Pays arrangement to the Firefighters' Pension Schemes, presented by Home Office: Meeting 06.03.2017
- Bulletin re protected pension age to be issued: Meeting 06.03.2017
- Voluntary Scheme Pays in the Firefighters' Pension Schemes, LGA Paper: Meeting 14.06.2017
- Feedback from tax awareness seminars: Meeting 09.03.2018

Terms of Reference

- Meeting 20.04.2016
- Meeting 26.05.2016
- Meeting 07.09.2016